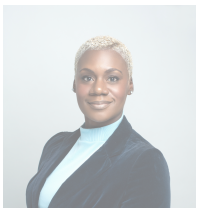


Disability Inclusion Checklist

PLANNING, POLICIES AND PROGRAMS

1. Is Disability Inclusion clearly promoted in principle via all aspects of programming in order to mainstream disability into all program development (staffing, advocacy, awareness raising, activities, monitoring, etc.)?
 2. Is Disability Inclusion principle reflected in your policies? Are self-assessments or evaluations of services are carried out in an integrated way? Are there any separate programming, initiatives or events for people with disabilities? Is the separation due to necessity, or is there a choice of participating in the original program?
3. Are reasonable accommodations such as alternative communication formats (Braille, large-print, sign language interpreters, etc.), environmental access (access ramps, accessible bathroom, and automated doors), transportation access (disabled parking spots, accessible pickup / drop off), programmatic access (adaptation of skills, increase modes of execution) and economic access (at cost, discount, sponsored) available?
4. As part of sustainable long-term and annual planning, have you address accessibility issues with regard to facilities and/or services and include them as a cost of your operations?
5. Have you applied or received public or private funding? Have you provided a Disability Inclusion report or integration plan?



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Disability Inclusion Checklist

Communication, Marketing, Publications

1. Do your communication tools promote disability inclusion and use language that is respectful, humanizing, and nondiscriminatory (i.e. "person with MS (Multiple Sclerosis)" rather than "victim of MS")?
2. If you distribute printed materials (e.g. brochures, forms, exhibits, hand-books) or have displays of print information, do you have those that are frequently used available in large print or other alternate formats, such as Braille, electronic format, recorded tape or disk?
3. If you produce or use videos, dvds, or television broadcasts, or make audiovisual presentations, do you make them accessible to people with disabilities? Do you use captioning, closed or open? If at a presentation, do you use an interpreter or platforms that engage accessible features i.e. Microsoft Power Point, Google Meet..?
4. If you communicate through oral means (spoken or recorded), in person, or over the phone, do you make the communications accessible by offering alternative communications (i.e. TTY (Teleprinter or teletypewriter), video relay, whatsapp, zoom, etc.)?
5. Do you emphasize accessibility in ads, programs, notices, and newsletters, and on your website?



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